

Policy: AD-05-01

Policy Title: Previous Hamilton Western Utilities (HWU) Employees Vacation Policy

Policy Purpose: Recognize years of service completed at HWU for vacation benefit solely

Implementation Date: 01/01/2005

Revision Date: N/A

**TOWN OF WESTFIELD
PUBLIC WORKS DEPARTMENT
PREVIOUS HWU EMPLOYEES VACATION POLICY**

This policy has been created to recognize associates that were employed by the Town of Westfield as a result of the March 1, 2002 acquisition of Hamilton Western Utilities. All associates that were previously employed by HWU and are currently associates within the department will have the benefit of crediting their completed years of service with HWU, in addition to their completed years of service with the Town of Westfield. This credit shall be used for the sole purpose of a vacation benefit. More specifically, this policy will affect the vacation benefit only and no other benefit shall be considered or affected by this policy (For example: PERF, etc.)

The following individuals within the department are granted the benefit of this policy:

<u>Associate</u>	<u>HWU Year of Employment</u> <u>(utilized for vacation benefit calculation)</u>
Robert Charlesbois	1997
Bryan Forkner	1990
Kim Herrick	1987
Peg Richardson	2000

Bruce A. Hauk
Westfield Public Works Director